cises

Title: Associate Editor
Reports to: Lead Editor

Role summary:

Associate Editors work with authors to improve the quality of CISES publications without compromising the author's voice or independent judgement. This is a remote, unpaid volunteer role within the Editorial team. The expected commitment is at least 10 edited pieces per month.

About CISES:

The Centre for International Security and Economic Strategy (CISES) is an independent, London-based think tank examining international security, geopolitics and economic policy. Its research and communications are supported by an international community of volunteers.

Key areas of responsibility:

- Review submissions for structure, clarity, argument, evidence and referencing.
- Suggest proportionate changes and verify factual claims against sources.
- Apply editorial and AI-use policies; escalate serious concerns through the approved process.
- Review revisions and coordinate publication readiness with colleagues.

Qualifications and requirements:

- Strong written English and analytical reading skills
- Attention to detail and constructive feedback
- Ability to meet the monthly contribution expectation

Desirable qualifications and experience:

- Academic, policy or long-form editing experience
- Relevant degree or research experience

What we offer:

Gain experience in substantive editing, source verification and working directly with policy researchers.

Application process:

Email a brief introduction describing your editorial or research experience. Shortlisted applicants will be invited to complete an editorial assessment.

Application link