cises

Title: Deputy Director of Communications (PR)
Reports to: Director of Communications

Role summary:

Oversee the PR function under the Director of Communications, developing journalist relationships and coordinating media outreach in line with departmental priorities. This is a remote, unpaid volunteer role. The expected commitment is regular PR team coordination and availability for time-sensitive enquiries; workload agreed during recruitment.

About CISES:

The Centre for International Security and Economic Strategy (CISES) is an independent, London-based think tank examining international security, geopolitics and economic policy. Its research and communications are supported by an international community of volunteers.

Key areas of responsibility:

- Translate departmental communications priorities into a PR work plan and coordinate PR Officers.
- Develop journalist relationships and identify media opportunities for relevant research.
- Oversee tailored pitches, media enquiries and coordination with approved spokespeople.
- Maintain outreach records, evaluate coverage and escalate sensitive matters to the Director of Communications.

Qualifications and requirements:

- Experience in public relations, journalism, public affairs or institutional communications
- Excellent written communication, sound judgement and team coordination skills

Desirable qualifications and experience:

- Experience pitching policy research or working with media outlets and institutional stakeholders

What we offer:

Manage a specialist PR function, develop its outreach practices and build experience coordinating media engagement for a research organisation.

Application process:

Email a CV or LinkedIn profile and a brief statement outlining your relevant communications and leadership experience.

Application link